

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

Pack of appendices for the full council meeting to be held on Monday 28th April 2025

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Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

APPENDIX A

MANAGEMENT ACCOUNTS

LLANFAIR CAEREINION TOWN COUNCIL				Year ending 31st March 2025												HOME PAGE											
MONTHLY INCOME & EXPENDITURE SUMMARY																											
INCOME	BUDGET	BUDGET/T/D	ACTUAL	April	May	June	July	August	September	October	November	December	January	February	March	End_of_year											
Precept	48,825.00	48,825.00	48,825.00	16,275.00		0.00	0.00	0.00	16,275.00	0.00	0.00	16,275.00	0.00	0.00	0.00	0.00	0.00										
Adjustment note 1	0.00	0.00	-713.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	713.00										
Burial Services	5,000.00	5,000.00	1,865.00	75.00	75.00	500.00	75.00	75.00	0.00	0.00	785.00	20.00	0.00	260.00	0.00	0.00	0.00										
Street Scene	7,500.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00										
Recreational	10.00	10.00	10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Mount Field	800.00	800.00	395.46	0.00	0.00	0.00	0.00	0.00	200.00	106.54	88.92	0.00	0.00	0.00	0.00	0.00	0.00										
Deri Woods	3,875.00	3,875.00	5,824.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,824.76										
Administration	491.00	491.00	1,198.47	0.00	0.00	319.94	0.00	0.00	0.00	298.64	0.00	0.00	295.49	0.00	0.00	0.00	284.40										
Publicity/Events	650.00	650.00	467.20	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117.20	300.00	0.00	0.00										
Projects from resen	7,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Grants/Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Community	3,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Total	78,561.00	64,651.00	62,872.89	16,350.00	125.00	829.94	75.00	16,550.00	405.18	88.92	785.00	16,590.49	117.20	560.00	6,109.16	5,713.00											
EXPENDITURE	BUDGET	BUDGET/T/D	ACTUAL	April	May	June	July	August	September	October	November	December	January	February	March	End_of_year											
Burial Services	7,526.00	7,526.00	7,036.06	775.09		388.12	1,254.57	322.86	778.41	513.62	546.43	614.96	423.02	569.82	332.89	516.27	0.00										
Street Scene	11,000.00	0.00	6,459.10	509.84	458.23	421.72	765.09	470.82	329.59	568.94	913.86	468.42	501.04	502.19	549.36	0.00	0.00										
Recreational	5,350.00	5,350.00	3,957.00	87.33	277.33	87.33	87.33	639.91	87.33	87.33	87.33	2,127.33	87.33	87.33	146.73	151.39	0.00										
Mount Field	6,200.00	6,200.00	5,004.36	298.00	430.18	333.94	298.00	298.00	298.00	1,166.21	311.65	301.39	298.00	298.00	672.99	0.00	0.00										
Deri Woods	6,850.00	6,850.00	6,552.09	279.54	285.00	203.96	40.00	1,030.83	0.00	861.10	1,331.66	1,600.00	304.00	206.00	410.00	0.00	0.00										
Administration	22,150.00	22,150.00	17,178.57	1,235.11	2,542.31	1,319.46	2,007.26	2,066.26	698.86	2,115.51	873.66	982.04	1,686.05	693.86	958.19	0.00	0.00										
Publicity/Events	9,620.00	9,620.00	5,690.80	629.48	0.00	400.00	127.00	156.80	266.60	333.25	0.00	1,841.21	1,191.46	0.00	745.00	0.00	0.00										
Projects/Other	2,140.00	2,140.00	2,837.91	1,785.00	0.00	19.91	40.00	0.00	0.00	0.00	999.00	0.00	0.00	0.00	0.00	0.00	0.00										
Donations/Grants	3,600.00	3,600.00	2,306.00	175.00	250.00	0.00	0.00	1,500.00	0.00	381.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Community	3,400.00	3,400.00	3,453.96	186.67	223.99	535.33	205.33	205.33	295.33	205.33	205.33	565.33	205.33	205.33	415.33	0.00	0.00										
Section 137	50.00	50.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00										
Total	77,886.00	66,886.00	60,500.85	5,961.06	4,855.16	4,576.22	3,892.87	7,146.36	2,489.33	6,265.10	7,731.45	5,933.74	4,943.03	2,388.00	4,418.53	0.00	0.00										
Balance	675.00	-2,235.00	2,372.04	10,388.94	-4,730.16	-3,746.28	-3,817.87	9,403.64	-2,084.15	-6,176.18	-6,946.45	10,656.75	-4,725.83	-1,828.00	1,690.63	5,713.00											
VAT			6,184.54	674.75	0.00	197.85	403.45	505.75	140.64	213.36	2,171.82	772.73	448.51	202.95	246.65	0.00	0.00										
CHECK = 0				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										

BANKING RECONCILIATION

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Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

DRAFT ANNUAL RETURN

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	100645	93058	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	46500	48825	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	30070	14048	Total income or receipts recorded in the cashbook minus amount included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	11139	11802	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	73318	48699	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	93058	95430	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	6535	5900	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	87121	89530	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	598	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	93058	95430	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	212000	227000	The asset and investment register value of all fixed assets and all other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

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APPENDIX B

ORDERS FOR PAYMENT

AUTH	CHEQUE	PAID TO	HEADING	SUB HEADING	FOR	NET	VAT	GROSS
1972 LGA	101828	R ROBINSON	ADMINISTRATION	OFFICE SUPPLIES	VARIOUS	281.88	39.12	466.27
			DERI WOODS	REPAIRS	DOG POO BAGS	118.84		
			RECREATION	PLAYGROUND	MATERIALS FOR REPAIRS	26.73		
			101829 CANCELLED					
1972 LGA	101830	GLOVERSURE	PUBLICITY & EVENTS	WEBSITE	MAINTENANCE	43.00	8.60	51.60
1972 LGA	101831	GLOVERSURE	PUBLICITY & EVENTS	WEBSITE	ANNUAL HOSTING	145.00	29.00	174.00
1972 LGA	101832	THE INSTITUTE	COMMUNITY	YOUTH CLUB	HALL RENTAL	180.00	0.00	180.00
1972 LGA	101833	OVW	ADMINISTRATION	TRAINING	CLERK TRAINING COURSE	40.00	0.00	40.00
			101834 CANCELLED					
1972 LGA	101835	Bridgen contr	DERI WOODS	REPAIRS		2750.00	550.00	3300.00
1972 LGA	101836	Bridgen contr	DERI WOODS	REPAIRS		2750.00	550.00	3300.00
1972 LGA	101837	Griffiths	RECREATION	PLAYGROUND		96.00	19.20	115.20
1972 LGA	101838	HRMC	ADMINISTRATION	HRMC		566.40	0.00	566.40
1972 LGA	101839	ROB ISAAC	BURIALS	ERW DDWR		20.00	0.00	230.00
			DERI WOODS	REPAIRS		90.00		
			RECREATION	TENNIS COURTS		100.00		
			STREET SCENE	TOILETS		20.00		
			BURIALS	CHAPEL OF REST		50.00		
1972 LGA	101840	FUN FOR ALL	PUBLICITY & EVENTS	CARNIVAL	INFLATABLES	1750.00	0.00	1750.00

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APPENDIX C

GRANT AID APPLICATION

No	Question	Answer
1	Organisation	Ysgol Bro Caereinion
2	Your name	Jan Jones
3	Address	Ysgol Bro Caereinion Llanfair Caereinion Powys SY21 0HW
4	Telephone number	01838 810888
5	Email address	Jonesj3832@Hwbcymru.net
6	Does your organisation have a constitution?	Set up by statute
7	Does your organisation have a bank account?	Yes
	Does your organisation have annual accounts?	Yes
	Does your organisation have a Committee?	Yes (Senior Leadership Team)
	Has your Committee agreed to apply?	Yes

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	What would you spend the money on?	Mae'r ysgol angen adnoddau wedi'u diweddarau o fewn ein Hadran Gymraeg a Saesneg, yn wyneb y newidiadau diweddar i'r Cwricwlwm Cenedlaethol yng Nghymru. Gyda'r dyhead i bob dysgwr ymgysylltu'n llawn â'r cwricwlwm newydd mae angen i ni ddarparu setiau dosbarth o nofelau a thestunau sy'n adlewyrchu amrywiaeth ieithyddol a diwylliannol ein myfyrwyr. Mae'r Cwricwlwm newydd i Gymru yn rhoi pwyslais sylweddol ar lenyddiaeth sydd nid yn unig yn gwella llythrennedd ond sydd hefyd yn meithrin gwerthfawrogiad o ddiwylliant ac iaith Cymru. Er mwyn cydymffurfio â'r safonau hyn, mae angen i bob adran gael mynediad i ddetholiad o ddeunyddiau darllen cyfoes a pherthnasol ar gyfer ein dysgwyr. Yn benodol, rydym yn gofyn am setiau dosbarth o nofelau a thestunau allweddol yn y Gymraeg a'r Saesneg. Bydd y dull deuol hwn yn sicrhau bod pob myfyriwr yn cael profiad cytbwys o lenyddiaeth yn y ddwy iaith, gan gefnogi eu datblygiad addysgol cyffredinol. Ymhellach, bydd cynnwys testunau amrywiol yn grymuso ein myfyrwyr i gysylltu â'u treftadaeth tra hefyd yn gwella eu dealltwriaeth a'u gwerthfawrogiad o'r dirwedd lenyddol ehangach. Bydd sefydlu'r adnoddau hyn nid yn unig yn cyd-fynd â'n hamcanion cwricwlwm ond hefyd yn cyfoethogi'r profiad dysgu i bob myfyriwr. The school is in need of updated resources within our Welsh and English Department, in light of the recent changes to the National Curriculum in Wales. With the aspiration for all learners to engage fully with the new curriculum we need to provide class sets of novels and texts that reflect both the linguistic and cultural diversity of our students. The new Curriculum for Wales places significant emphasis on literature that not only enhances literacy but also fosters an appreciation for Welsh culture and language. To comply with these standards, each department requires access to a selection of
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		contemporary and relevant reading materials for our learners. Specifically, we are requesting class sets of key novels and texts in both English and Welsh. This dual approach will ensure that all students receive a balanced exposure to literature in both languages, thereby supporting their overall educational development. Furthermore, the inclusion of diverse texts will empower our students to connect with their heritage while also enhancing their understanding and appreciation of the wider literary landscape. Establishing these resources will not only align with our curriculum objectives but will also enrich the learning experience for all students.
	Signature	Jan Jones
	Date	08/04/2025

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APPENDIX D

LLANFAIR CAEREINION TOWN COUNCIL

FIXED ASSET REGISTER

HEADING	2024 Value	2024 Insured	2025 Value	2025 Insured
Public Toilets	0	135000	0	145000
Goat Field	80000	25000	80000	25000
Playgrounds	15000	50000	15000	60000
Tennis courts	10000	25000	10000	30000
Chapel of Rest	55000	125000	70000	135000
Erw Ddwr	15000	30000	15000	30000
St Mary's graveyard	15000	30000	15000	30000
War memorial	5000	25000	5000	40000
Street furniture	2000	7500	2000	8000
Office contents	1000	3000	1000	3000
Equipment	7500	13000	7500	13000
Power Tools	2500	5000	2500	5000
Phone boxes	4000	8000	4000	8000
Playing surfaces	0	60000	0	70000
Totals	212000	541500	227000	602000

25th March 2025

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APPENDIX E

MOUNT FIELD

Year to 31st March 2024

MOUNT FIELD			
MOUNT FIELD	BUDGET ANNUAL	BUDGET TO DATE	ACTUAL TO DATE
INCOME			
Other	0.00	0.00	0.00
Total Income	0.00	0.00	0.00
EXPENDITURE			
Grass cutting	5,300.00	5,300.00	4,282.00
Repairs	1,000.00	1,000.00	674.49
Insurances	300.00	300.00	340.42
Trust grant aid	0.00	0.00	0.00
Accounting	0.00	0.00	0.00
Other	50.00	50.00	0.00
Total Costs	6,650.00	12,050.00	5,296.91
Balance	-6,650.00	-6,665.00	-5,296.91

Year to 31st March 2025

MOUNT FIELD			
MOUNT FIELD	BUDGET ANNUAL	BUDGET TO DATE	ACTUAL
INCOME			
Other	800.00	800.00	395.46
Total Income	800.00	800.00	395.46
EXPENDITURE			
Grass cutting	4,500.00	4,500.00	3,636.00
Repairs	1,000.00	1,000.00	1,019.76
Insurances	350.00	350.00	348.60
Trust grant aid	0.00	0.00	0.00
Waste disposal	350.00	350.00	0.00
Other	0.00	0.00	0.00
Total Costs	6,200.00	6,200.00	5,004.36
Balance	-5,400.00	-5,400.00	-4,608.90

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DERI WOODS

Year to 31st March 2024

DERI WOODS			
DERI WOODS	BUDGET ANNUAL	BUDGET TO DATE	ACTUAL TO DATE
INCOME			
Other	0.00	0.00	0.00
Total Income	0.00	0.00	0.00
EXPENDITURE			
Repairs	2,000.00	2,000.00	3,510.37
HLF Grant works	0.00	0.00	0.00
Insurance	200.00	200.00	340.42
Grant aid	0.00	0.00	0.00
Accounting	0.00	00.00	0.00
Other	100.00	100.00	0.00
Total Costs	2,300.00	2,300.00	3,850.79
Balance	-2,300.00	-2,300.00	-3,850.79

Year to 31st March 2025

DERI WOODS			
DERI WOODS	BUDGET ANNUAL	BUDGET TO DATE	ACTUAL
INCOME			
Other	3,875.00	3,875.00	5,824.76
Total Income	3,875.00	3,875.00	5,824.76
EXPENDITURE			
Repairs	6,500.00	6,500.00	5,428.98
Grant aided proj	0.00	0.00	0.00
Insurance	350.00	350.00	348.60
Grant aid	0.00	0.00	0.00
Projects	0.00	0.00	0.00
Other	0.00	0.00	774.51
Total Costs	6,850.00	6,850.00	6,552.09
Balance	-2,975.00	-2,975.00	-727.33

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TRUST RECEIPTS AND PAYMENTS

MOUNT FIELD ACCOUNTS

Payment to be made to the Trust as a grant £10,401.17

Invoice to be paid by the Trust to cover costs

Year to 31st March 2024	£5,296.81	
Year to 31st March 2025	£5,004.36	
Bank charges	£100.00	
Less income received	£395.46	
Total sum to be invoiced		£10,401.17

DERI WOODS ACCOUNTS

Payment to be made to the Trust as a grant

Grant aid from LCTC	£4,678.12	
Less amount held in account	£2,000.00	
Total grant aid to yr to 31.7.2025		£2,678.12

Invoice for costs

Grant aid	£3,850.79	
Money held for works	£6,552.09	
Bank charges	£100.00	
Less income received	£5,824.76	
Total sum to be invoiced		£4,678.12

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APPENDIX F

TOWN CAR PARKING REPORT

Introduction

Following the March 2025 council meeting the members asked for a report on the feasibility of seeking an asset transfer from Powys County Council of the two car park areas in Llanfair Caereinion. These being the Watergate Street and the Health Centre car parks.

This report sets out the details of the property, the condition, cost plan and advantages v disadvantages for consideration by the council at the April 2025 council meeting. It is confirmed that there have been no discussions with Powys County Council.

Description and details

Watergate Street car park	Health Centre car park
Car park with tarmac surfacing comprising 27 spaces (some about to be marked out as disabled) and 4 electric charging points. Access from Watergate Street.	Car park with rough surfacing comprising approx. 20 spaces not marked out. Access from Parsons Bank.

Matters to consider

The following matters should be taken into account when considering any asset transfer:

- The condition of the property to be transferred.
- What conditions might be imposed in any asset transfer.
- The sustainability of any asset transfer into the future regarding running costs and capital costs.
- Any initial set up costs (Solicitors and survey fees if needed, repairs etc)
- How those items identified in (d) above would be funded.
- A cost v benefit analysis.
- What benefits there are (both tangible and intangible) to taking an asset transfer.
- How the asset is to be managed.
- All the above to be recorded in the minutes.

Condition

The condition of the property is set out below:

Watergate Street car park	Health Centre car park
Tarmac, generally in reasonable condition. Some potholes. Ramp leading down to culvert. See pictures.	Some small potholes but generally level. Kerbs all in reasonable condition. River bank side has no edging. See pictures.

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Cost plan

Watergate Street car park		Health Centre car park	
Cost pa for repairs -	£1,000pa	Cost pa for repairs -	£1,000pa
Rates -	£1,000pa	Insurances -	£50pa
Maintenance of electric points -	£1,000pa	Rates -	£0pa
Electric for charging points -	£1,000pa	Total annual costs	£1,050pa
Insurances -	£100pa	No income.	
Total annual costs -	£4,100pa		
Income from charging points -	£1,500pa		
Net cost per annum -	£2,600pa		
NOTE only estimates – actual to be confirmed.		NOTE only estimates – actual to be confirmed.	

Insurances

The cost of the council insurance will rise by a small amount as the structures of the car parks will need to be covered. Unlikely to be more than £150pa.

Advantages and disadvantages

Watergate Street car park

Advantages	Disadvantages
Better management of the car park. Secure car park for the future.	Future cost of maintenance Future cost of resurfacing.

Health Centre car park

Advantages	Disadvantages
Better management of the car park. Control of land as part of the Place Making Plan.	Future cost of maintenance Future cost of resurfacing.

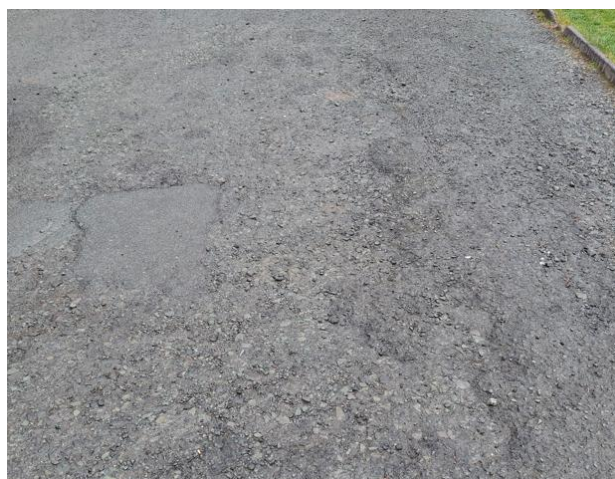
Next steps

The next stage is for the council to decide if in principle they wish to progress with an application to take an asset transfer of one or both sites. If the decision is to progress a proper evidenced cost plan will be required.

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Pictures

Car park by Health Centre



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Car park in Watergate Street



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